

NORWOOD FIRE PROTECTION DISTRICT
P.O. BOX 411
NORWOOD, CO 81423

MINUTES FROM THE FEBRUARY 17, 2021 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

I. Call to Order: 1904 hours. Virtual Meeting using Zoom.com

Present: Jim Wells (Pres.), Paula Martinez (Secretary/Treasurer), Eric Brantingham (Board Member), Dave Alexander (Board Member), John Bockrath (Dist. Chief), Matt Mogg (Chief Paramedic), Mark Garcia (Wildland Coordinator), Sonny Lopez (Dist. Secretary), John Metzger (PIO), Candy Meehan (Dist. Bookkeeper)

Online: Josh Walton (VP), Dr. Avery Mackenzie

Absent: David Blunt (Asst. Chief),

Others in Attendance:

II. Minutes from January 2021 Regular Meeting

A. Eric motioned to accept minutes. Dave 2nd. Motion passes.

III. Treasurer's Report

A. Presentation and Approval of Disbursement

a. Dave motioned to approve as explained. Paula 2nd. Motion passes.

b. Issue at hand for presenting current bills for approval: some of the bills have to be paid before the meeting occurs which means the purchase is potentially happening without approval.

B. Monthly Budget Approval

a. Sonny presented.

i. Balance sheet as of Feb. 10, 2021 (1 pg)

ii. Profit & Loss Jan 1-Feb 10 2021 (2pg)

iii. Trial Balance as of Feb. 10, 2021 (2pg)

iv. Unpaid bills detail as of Feb 10, 2021 (2pg)

v. Open invoices as of Feb 10. 2021 (1pg)

1. Candy note: entry of -\$12,440.12 "entry made to correct the undone reconciliations that dated back to March 2020"

vi. Payroll liability balances Jan 1 thru Feb 10 2021 (1pg)

1. Matt Mogg is not listed

vii. USBank credit card acct *****5514 statement 12-24-21 thru 01-25-21 (3pgs – Page 4 missing)

C. Quickbooks

a. New Quickbooks installed

i. Previous issues are clearing up

b. Blair & Assoc. needs to review and to compare notes with them to find errors

c. Missing 2019 FPPA entry of \$26,000 but having paperwork showing it was paid

d. \$48,000 off in budget which included the \$26,000

D. Wells Fargo Investment will be moved into a US Bank money market

E. Eric motioned to pay bills. Dave 2nd. Motion passes.

IV. Public Walk-in/Comments (Online Zoom) –

A. Dr. Avery Mackenzie is the new Medical Director for the district

a. Dr. Mackenzie needs to have a written contract on what her roles and responsibilities are for the department. The contract for professional services (4pg)

b. Paula motions to accept contract. Dave 2nd. Motion passes.

V. Old Business

A. Wildland program updates – Mark Garcia presented

a. Mullen payment still pending after corrections

b. Upper-Pines meeting.

i. Discussed potential grants options.

ii. Wildland fire mitigation programs to lower district liability

c. Wildland recruiting

i. Have 3 possible recruits

d. RT-130 due Feb 28th

e. John M. working on a media push to get seasonal contract help

i. Residency for workers an issue

f. Megan Eno with Forest Service

i. Try to contract with the FS

g. Try to start a scholarship for high school

- h. Hold a career day
- B. Pension Board updates
 - a. Reminder to meet quarterly. Next meeting Feb. 24 @ 1800 hours
 - b. Board: Nancy, Mark and Josh
- C. Nucla-Naturita Mutual Aid
 - a. New contract written up-haven't heard from Chester
- VI. New Business
 - A. None to report
- VII. District Chief's Report
 - A. Calls to service
 - a. None reported to the Board
 - B. Grants: None reported to the Board
 - C. Mutual Aid – Updates and changes will need to be done to match TelFire.
 - D. Membership:
 - a. EMT class – Matt presented
 - i. 5 are NFPD. Lost one due to job conflict.
 - ii. NFPD class members are getting 90%+ on grades.
 - iii. Our department is providing reviews and extra materials to our crew to supplement the lessons.
 - b. Matt now a National Instructor
 - E. UMC Doctor:
 - a. John on hiring board for the hiring of a new UMC doctor.
 - b. Endorsed one of the candidates.
 - F. COVID:
 - a. Montrose Memorial Hospital- Beds are full.
 - G. Paramedic Home Visit:
 - a. John is interested in expanding the home visit program.
 - H. Membership hiring campaign:
 - a. Aiming to do another campaign to get more fire fighters which in return we would do another fire academy.
 - I. Events:
 - a. Star Spangle Saturday scheduled June 26th
 - i. Kids fire muster
 - ii. BBQ
 - b. Ride the Rockies scheduled for June 14-17. It will be coming through on the 15th
 - i. Fundraiser opportunity
- VIII. Announcements:
 - A. New NSO & Fairgrounds need/will have alarm systems
- IX. Adjourn hours

Josh motioned to adjourn, Dave 2nd. Motion passed. Meeting adjourned at 2045 hours.