

NORWOOD FIRE PROTECTION DISTRICT
P.O. BOX 411
NORWOOD, CO 81423

MINUTES FROM THE OCTOBER 20, 2021 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

I. Call to Order: 1845 hours. Virtual Meeting using Zoom.com

Present: Jim Wells (Pres.), John Metzger (VP/PIO), Paula Martinez (Secretary/Treasurer), Dave Alexander (Board Member), John Bockrath (Dist. Chief), Sonny Lopez (Dist. Admin.), Candy Meehan (Dist. Bookkeeper)

Online:

Absent: David Blunt (Asst. Fire Chief), Mark Garcia (Wildland Captain), Matt Mogg (Chief Paramedic),

Others in Attendance: Trace Griffith, Carrissa Reiner (Notary)

II. Minutes from September 2021 Regular Meeting

A. Dave motioned to accept both minutes. John M. 2nd. Motion passed.

III. Trace Griffith board member interview

A. Background

- a. Trace wants to volunteer more with the community
- b. Has no experience with a fire department
- c. Has prior board experience: Gallup Lyons Club
- d. Experience w/ budgets

B. Dave moves to accept Trace as a new board member of which the position will expire 5/2024. Paula 2nd. Motion passed.

IV. Treasurer's Report

A. Presentation and Approval of Disbursement

a. Dave motions to approve bills. John M. 2nd. Motion passed

B. Monthly Budget Approval

a. Sonny presented.

- i. Unpaid bills detail as of October 13, 2021 (2 pgs)
- ii. Profit & Loss Budget vs. Actual Jan 1 – October 13, 2021 (56 pgs – PDF submitted contained duplicates)
- iii. Profit & Loss Budget Overview January – December 2022 (5 pgs)
- iv. Balance sheet as of October 13, 2021 (1 pg)
- v. Trial Balance as of October 13, 2021 (3 pgs)
- vi. US Bank Credit cards Acct. ***5514 statement 08/26/21 – 09/23/21 (6 pgs)
- vii. Payroll liability balances Jan thru September 2021 (1 pg)
- viii. Profit & Loss Jan 1- October 13, 2021 (4 pgs)
- ix. Open invoices October 13, 2021 (1 pg)

C. Dave motioned to approve as explained. Paula 2nd. Motion passed.

D. Paula made a motion to have SMPA and Black Hills put on automatic pay to prevent overdue payments. Dave 2nd Motion passed.

E. Annual Budget

- a. Unknown future impact on budget from upcoming ballot topics that are property tax oriented
- b. Employee retention and investment discussed

V. Public Walk-in/Comments (Online Zoom) –

A. None

VI. Old Business

A. New Board Member

a. Trace Griffith voted in as new board member to replace Eric Brantingham's position

B. Fall planning session

- a. Set for November 13th at 8am-Noon
- b. Discuss next year's budget before next meeting
- c. Discuss not going through with a Wildland Regional Center in Redvale but rather build a new \$6-8 million firehouse at a new location.

C. Board training

- a. Cancelled
- b. New DOLA training potential in January/February 2022. 4hrs long.

D. Pension Committee Update: None to report

VII. New Business

a. Grant Restrictions

- i. John B. requested the matching grant restriction be lifted so he can access more grants

- ii. Concern expressed that excessive spending on the matching grants could happen again.
- iii. It was discussed to have a set percentage of income be set aside to fund matching grants
- iv. Paula motioned to permit matching grants. John M. 2nd. Motion passed.

VIII. Wildland Captain's Report

- A. Mark and crew deployed with chase truck and type 6 truck to California fires
- B. Fire Season is shifting to off-season. This might result in higher demand for NFPD services
- C. District 8 (SE states) start their mitigation burns now and might be interested in NFPD services
 - a. GA and other states use same pay matrix as BLM/Forest
- D. Currently 13 mitigation contracts

IX. Chief Paramedic's Report

- A. DEA license approved to get narcotics
- B. New MOU with CDPHE for EMT classes being sought
- C. Affiliation with a college or hospital needs to be obtained in order to teach EMT class
 - a. Matt looking into affiliation with the Community Hospital in Grand Junction
- D. Community Health Care program
 - a. Working on state certified home care paramedic status
 - b. Community health fund might pay for \$395 online training

X. District Chief's Report

- A. Calls to service for August
 - a. Fire: 4 EMS: 30 Total for year: 194
- B. Grants:
 - a. USDA 80%/20% matching grant for Polaris and equipment to respond to backcountry calls
 - b. Will apply for EMSAC grant to pay for ½ of cost of attending (8 people attending online/in-person)
 - c. Telluride Foundation still in progress to pay for 12 new AEDs and support equipment
 - i. Paula suggested charging outfitters \$50 a year to offset money lost on the service
- C. Membership:
 - a. NFPA driving course will be held at the quarry in November
 - b. Fire academy in progress for Firefighter 1
- D. Events:
 - a. Halloween Oct. 31st will be "Main St. trick or treating"
 - b. Noel Night Dec. 3rd Will be having a chili cook-off
 - c. Breakfast with Santa Dec. 4th 0900-1100 at the firehouse
 - d. Recognition Dinner Dec. 11th
- E. Other Activities
 - a. None to report

XI. Announcements

- A. No announcements

XII. Adjourn

- A. 2109 hours
- B. Paula motioned to adjourn. Dave 2nd. Motion passed.