

NORWOOD FIRE PROTECTION DISTRICT
P.O. BOX 411
NORWOOD, CO 81423

MINUTES FROM THE MAY 18th, 2022 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

I. Call to Order: 19:04 hours. Virtual Meeting using Zoom.com

Present: Jim Wells (Pres.), Dave Alexander (Board Member), Trace Griffith (Board Member), Wendy Crank (Board Member), Vivian Antonik (Board Member), John Metzger (VP/PIO), John Bockrath (District Chief), David Blunt (Asst. Fire Chief), Sonny Lopez (Dist. Admin.), Candy Meehan (Dist. Bookkeeper), Casey Griffith (WL Assistant Coordinator), Katherine Westcott (Ambulance Coordinator)
Absent: Mark Garcia (Wildland Coordinator) – Deployed*
Others in Attendance:

Special Announcement: Jim W. shared information on the request for a Letter of Support for a groundwater study from the NFPD Board of Directors. Candy shared that the entity is working on developing a GIS map to help manage water infrastructure. Discussion occurred. Request was approved.

Speaker: Kristen White from Intergraded Insight Therapy (Grand Junction) re: Suicidal crises. The department was prompted to use the CO Crisis Service Line for suicidal crises. This is to screen suicidal crises in real time to determine whether the suicidal crises are needing a call or needing a team to address the crises. Rocky Mtn Health Plans is running the program. Business cards were distributed.

II. Regular Minutes & Special Meeting Minutes from April 2022

- A. Wendy C. motioned to accept both Regular Minutes & Special Meeting Minutes from April 2022
Trace G. 2nd. All aye's / No nay's / Motion passed.

III. Treasurer's Report

- A. Presentation and Approval of Disbursement
- B. Monthly Budget Approval
 - a. Sonny L. & Candy M. presented.
 - i. Unpaid bills detail as of May 11, 2022 (2 pgs)
 - ii. Profit & Loss Budget vs. Actual: Jan 1 – May 11, 2022 (14 pgs)
 - iii. Balance sheet as of May 11, 2022 (1 pg)
 - iv. Trial Balance as of May 11, 2022 (2 pgs)
 - v. Payroll Liability Balances: Jan 1 – May 11, 2022 (1 pg)
 - vi. Profit & Loss: Jan 1- May 11, 2022 (3 pgs)
 - vii. Open invoices as of May 11, 2022 (1 pg)
 - b. Candy M. shared her research on fuel pricing increase + CEBT increase in cost
 - c. Trace G. asked for clarification concerning the Budget YTD %. Candy provided the answer
 - d. Vivian A. motioned to approve bills. Wendy C. 2nd. All aye's / No nay's / Motion passed
 - e. Candy M. shared our current status on financials compared to last year. Discussion occurred
 - f. John B. shared that testing will occur soon on pumps and hoses

IV. Public Walk-in/Comments (Land inclusion public feedback)

- A. None

V. Old Business

- A. Board Election (Sonny L.) We will request a retraction from the Norwood Post for incorrectly stating that John Charles Pierce was elected to the board. John M. is working on that retraction directly with the Norwood Post staff. We received 3 oaths before the meeting. DOLA and SDA election filing has been completed.
- B. WFR (Sonny L.) Wilderness First Aid /Responder Class. Normal first aid classes provide training with all the right equipment. Whereas WFR class provides training for rendering First Aid in the wilderness. We received a grant from the LCLT to cover part of the training for Katherine W., Casey G., and Mark G. Due to scheduling conflicts we will push back the training to later in the year.
- C. Land Inclusion (John B.) The land inclusion postcards went out to affected land owners. Unfortunately, the attorney missed two mistakes on the postcards. "San Miguel county" was missing and the financial amount communicated was incorrect. We will redo the postcards and get the correct ones sent out soon. If the effected landowners do not get in then they can be liable for fire loss which can be considerable. Discussion occurred.
- D. Dave Alexander's new Oath was completed and signed.

VI. New Business

- A. Severity Update (John B.) We are just waiting on the local BLM and Forest service being called out. Casey G. will have his Engine Boss certification completed soon. Red Flag warnings have hindered prescribed burns.
- B. EMR Training (John B.) This is a 40hr class broken up over multiple days.
- C. CPR Classes (John B.) The 3rd Friday of every month has been for the public. Other Fridays have been utilized and planned for various groups including girl scouts and dispatchers.
- D. IV Class and EKG Class (John B.) The review is coming up. EMT's will ride with Montrose fire so they can get their sticks in. Everybody did well in IV Class.
- E. Local school activities (John B.) Last week was Breakfast at the Firehouse program in addition to the monthly Learn Not to Burn program. In December the students will do a contest to design an escape plan to leave their own house. Casey, Katherine, and Nancy hosted the recent Breakfast at the Firehouse being John B. was out sick. They did a great job hosting the event.
- F. Field Days at the school (John B.) This is for the last week of school. Spraying the students with the water.
- G. New Building on hold (John B.) Grants are due so we are pushing this back. We have some dialog with Mountain Village on buying 3 acres from their new development.
- H. Current Building renovation (John B.) John asked the board what they want to do on the current building. Trace offered to help out with the paint on the floors. New tables and chairs were priced out (\$4000 est cost). Some grants are available to potentially help out with these costs. John will come back with more pricing. Discussion occurred.
- I. Congressional Direct Spending Request (Sonny L.) Hickenlooper's office called and suggested a change to our application to become a 80/20 match grant being this would make us a stronger contender. Where we would be required to come up with 20% of the total cost @ \$280,000.00 to cover a \$1.4M land purchase. We accepted the proposed change and John B. reached out to USDA for a grant/loan that can be used with this opportunity. Discussion occurred. Candy shared that money is available and the town received a sizable grant recently to help out with water.

VII. Wildland Captain's Report (by Casey G. /Assistant WL Coordinator)

- A. Crew Performance Rating (Casey G.) from the last assignment was shared. Outstanding review. John B. The crew was doing Severity for the state of Texas. The crew also took a saw class and got to get paid for it. (S212 saw class)

- B. Engine Boss Training (Casey G.) Casey was down with CO Dept of Fire and Control all week working on his training and received some signatures in his task book. Friday will be his last day with them. Casey will then be going to Academy (Salida, CO) soon to finish up his training. San Juan is entering fire restrictions soon.
- C. State Inspection on E10 (Casey G.) Some tires beads are leaking and need to be addressed. New seals were provided and need to be installed. All else was good and passed. Discussion occurred.
- D. Star Spangled Saturday (Katherine W. & Casey G.) July 2, 2022 this year will be in the town park. Businesses will be approached to sponsor the event and to add more games. Discussion occurred. Candy shared that a food handling special use permit can be acquired for the event if desired.

VIII. Chief Paramedic's Report (by Katherine W. /Ambulance Coordinator)

- A. Retac Grant Award (Katherine W.) We were awarded \$2,526.00 to purchase EMR textbooks and new CPR mannequins. We will also receive more funds tbd being other agencies did not spend their total amounts allocated.
- B. New Paramedic (Katherine W.) A local is wanting to become a full time Paramedic and is willing to sign a 5yr contract if we send them to Paramedic Class (total cost around \$9,000.00 over the course of a year). The 5yr contract starts after the training is done. If the person quits the program, they would owe the money to the department. The person's name is being held confidential. The program is associated with John Hopkins University and some of it can be done online. The program specializes in Home Health Care. This will allow Medicare billing for home visits. Discussion occurred.

IX. District Chief's Report (by John B. / District Chief)

- A. FF1 Test Rescheduled. June 6, 2022. Written exam will be taken.
- B. John B and Katherine W. attended a tabletop exercise hosted by the county Emergency Coordinator. Various entities were present including SMC Sherriff, GIS coordinator, Emergency Manager, Forest Service, Dept of Fire Prevention and Control, Road and Bridge, and more attended, over 20 entities were involved. The scenario was a Wildfire in Norwood with high winds and red flag day. John B. was initial command. The scenario was a good exercise for all involved. Radio comms was not part of the exercise.
- C. John B. will be attending an Emergency Operations meeting (next week) with San Miguel County. All different entities from the county get together. The exercise is meant to help plan for various emergency situations that may arise outside of fire. Entities exchange information on resources.
- D. 4 new homes are in the planning stages near Gurley. Driveways and turnarounds have been approved. Fire mitigation will be performed later in the year.
- E. Next Thursday John B. is meeting with Dan C. Undersheriff of SMC to receive a Humvee for WL fire suppression to be stored on the basin.
- F. SMSO is also giving NFPD 10 BK radios.
- G. We are planning to add a 3-sided lean to the Redvale station. In order to keep the apparatuses covered before the winter shows up. Costs tbd. Discussion occurred.
- H. David B. shared that the food handler course is a 3hr training that can be done online.
- I. Board Member Oaths: Jim W. made a motion to accept the 4 new Oath's. John M. 2nd. All Aye's / No nay's / Motion passed. (After the oaths were accepted pictures were taken for media purposes)

X. Announcements – none

XI. Adjourn

- A. 20:16 hours

B. Wendy C. motioned to adjourn. Jim W. 2nd. All ayes No nays. Motion passed.