

NORWOOD FIRE PROTECTION DISTRICT
P.O. BOX 411
NORWOOD, CO 81423

MINUTES FROM THE JULY 20th, 2022 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

I. Call to Order: 19:00 hours. Virtual Meeting using Zoom.com

Present: Dave Alexander (Board Member), Trace Griffith (Board Member), Wendy Crank (Board Member), Vivian Antonik (Board Member), John Metzger (VP/PIO), John Bockrath (District Chief), Mark Garcia (Wildland Coordinator), David Blunt (Asst. Fire Chief), Sonny Lopez (Dist. Admin.), Candy Meehan (CFO), Casey Griffith (WL Assistant Coordinator), Kathryn Westcott (Ambulance Coordinator)
Absent: Jim Wells (Pres.)
Others in Attendance: none

II. Regular Minutes from June 2022

- A. Vivian A. motioned to accept the Minutes from June 2022 Wendy C. 2nd. All aye's / No nay's / Motion passed.

IV. Treasurer's Report

A. Presentation and Approval of Disbursement

B. Monthly Budget Approval

- a. Sonny L. & Candy M. presented.
- i. Unpaid bills detail as of July 13, 2022 (2 pgs)
 - ii. Profit & Loss Budget vs. Actual: Jan 1 – July 13, 2022 (14 pgs)
 - iii. Balance sheet as of July 13, 2022 (1 pg)
 - iv. Trial Balance as of July 13, 2022 (2 pgs)
 - v. Payroll Liability Balances: Jan 1 – July 13, 2022 (1 pg)
 - vi. Profit & Loss: Jan 1- July 13, 2022 (3 pgs)
 - vii. Open invoices as of July 13, 2022 (1 pg)
- b. Candy M. shared that Parish Oil costs continue to increase. Candy and John are looking into the possibility on placing a card lock system on our current tanks so we know what units are consuming the fuel. Parish is still much lower cost vs Reams.
- c. Blair and Associates extended our Audit Sept 31st. This is the first full audit the department has ever gone through. The state is asking for a high volume of data. All the WL crew has been paid up to date.
- d. Candy requested that with Jim being absent that this month's checks only have Candy's signature on them.
- e. John requested for a donation to the high schools volleyball team.
- f. Candy also reported that Primetime attempted to pay us \$220 to do their CPR and First Aid training and we would like to decline it.
- g. Wendy C. motioned to approve bills and approve the requests presented. Vivian A. 2nd. All aye's / No nay's / Motion passed
- h. Trace G. asked for clarification on the present P/L Year to Date (YTD) data and WL income with open invoices. Candy provided explanations and details to his satisfaction.

V. Public Walk-in/Comments

- A. None

VI. Old Business

- A. Land Inclusion (John B.) Spoke to the survey company and it is almost done. A small discrepancy was discovered and is being addressed. We are a matter of days away from it being completed.
- B. EMR Training- Is on hold. August 8th we will start more training. CPR classes are ongoing. IV classes are done and the students will start again August 8th for the next step.
- C. Rodeo is coming up. We will be providing an ambulance all day on Friday (8:30am – 10:30pm) and Saturday (5:30-10:30pm) evening. NFPD will receive \$600 for this service.

VII. New Business

- A. Total Calls: 27 for the month. EMS calls 22 / Transports 9 / Fire 5. Multiple lightning strikes responses are not represented in that fire calls number. 3 days were especially busy.
- B. Severity Update (Mark G.): We should be hearing something around the end of July on when we will start this program. National Preparedness Levels are a factor and may delay the start. The monsoons are affecting this but it is expected to dry out. This program traditional goes from the end of July to November.
- C. New building in Redvale (John B.): Redvale is our only option at this time. Tom Meehan is working on drawing up some plans and options. Total cost is estimated at \$260,000.00. John has a grant for \$160,000.00 and working on grants to cover the rest. We are looking to build this over the winter and the county (Dan C. SMSO) will let us keep the vehicles in the current location until we have the Redvale addition completed. We want to be able to park 4 more rigs in it, add a loft, and add a bathroom.
- D. State Burn Trailer (John B.): This joint training is coming August 12-14 with Ridgeway and maybe Telluride. Egnar was approached and declined the offer. Nucla and Naturita also declined the offer.

VIII. Wildland Captain's Report (by Mark G. WL Coordinator & Casey G. Assistant WL Coordinator)

- A. (Mark G.): The recent Texas assignment was successful. Crew cohesion was top notch. The crew worked on 4 fires with 7 days of firefighting that provided a wide range of fire activity. We expect our evaluation to be stellar. We are now available. Casey will be Engine Boss on the next roll. Currently Rocky Mtn. dispatch is not letting our crew deploy being our crew has deployed 4 times this season and numerous other entities have not deployed even once. Tender 4 is now outfitted and available nationally. The goal is to get both apparatuses out at the same time. Casey G. has been doing an outstanding job, and has helped take items off Mark's plate, and also got Engine 7 & 9 fire ready. Excellent attention to detail. John B. added that the Marriott hotel expressed how happy they were with the WL crew from Norwood. Further the local Marriott didn't have a tornado plan in place and Mark wrote one up for them based on their exits, how many people were in the hotel, and provided it free of charge. Trace G. asked for clarification on the role of Rocky Mtn dispatch. Mark provided an explanation to his satisfaction. Discussion occurred.
- B. (Casey G.): Casey is looking forward to getting deployed and is working on forming a committee for Star Spangled Saturday. His new nickname is "DAD". Discussion occurred.

IX. District Chief's Report (by John B. / District Chief)

- A. Land for new fire department. John B. attended the recent town meeting and presented a proposal to purchase the 19 acres. Todd B. from the school provided the town board a statement that they have been working on it with their lawyers. The school board president gave John B. an unpleasant phone call the day after the town board meeting. An email chain was provided to prove that the school was doing something with their lawyers on acquiring the land. John B. decided to relinquish his proposal to acquire the land for the fire department. John B. will now focus on grants for the building addition in Redvale and continue to look for land suitable for the new fire station. Candy added that the school is taking responsibility to move the fire hydrant that is required.

- B. CDPHE grant is opening up soon: John is starting to work on it. This is a 100% grant for PPE, SCBA's, and WL equipment. Our SCBA's are the 1st generation and they can no longer be repaired or tested. John acquired used ones from Bloomfield that are 3rd generation. Yet SCBA's are now on the 8th generation. These are \$5k a unit and John wants to get 16 of them. John B. is also bringing the grant to Egnar's attention. Discussion occurred.
- C. A new recruitment drive will start soon. We need more volunteers.
- D. The paramedic contract is all done. It should be signed next week. NFPD has already paid \$2k for the schooling, the total cost of the class is \$10k. Discussion occurred.
- E. Daniels Fund: They are interested in education grants and will be a great resource when we are ready for it. They also referred us to the Anshutz Family Fund for smaller grant needs.
- F. Generator purchase approval request: Public Safety Issue. Recently we had a power outage. \$4500 cost plus \$2000 install cost. 30 second delay. 10k watts and can be upgraded. Wendy made the motion to purchase the generator. Vivian A. 2nd. All aye's / No nay's / Motion passed.

X. Ambulance Coordinator Report (by Katherine W.)

- A. We received additional Retac funds. Telluride Medical Clinic and Telluride Fire declined theirs and let us have the money. We were able to get 4 gas meters and an additional suction unit. Just over \$6k in funds.
- B. Trace G. inquired about the status of the Telluride Hospital. (John B.) reported that he spoke to Mr. Masters and was informed that the project is "dead in the water" right now. They didn't want to accept Norwood, Naturita, Nucla, Ridgeway citizens. Being it was a federally funded project they would have had to accept citizens from the communities mentioned. Currently they are private so they can turn away people from our communities without penalty.
- C. Acceptance of the Paramedic contract: Vivian A. made the motion to accept the new Paramedic contract as is. Wendy C. 2nd All aye's / No nay's / Motion passed.

XI. Announcements:

(John M.): Norwood's 90th anniversary article was written and published. John M. wrote the article and thanked John B. for getting past chiefs together. During the prior interim chief's time in charge much of Norwood Fire's pictures and history was lost, became missing.

(John M.): We are waiting for BCI to get back to us on the ADA compliant website inquiry. We also have a contact to talk to on another option for ADA compliance integration.

(John M.): An article on Casey "DAD" Griffith will be worked on soon to share with the community that he recently became an Engine Boss.

Trace G. asked Casey what his plans are for the SSS committee. John B. shared that we fed 145 people compared to the 276 the year before that. Nucla water days changed their dates and that affected our attendance. Casey is heading up a committee and asked for a board member to join. Candy asked for her to be able to join representing the town. The committee is starting with Casey, Candy, Trace, Katheryn as founding committee members. Discussion occurred.

XII. Adjourn

- A. 19:54 hours
- B. Wendy C. motioned to adjourn. Vivian A. 2nd. All ayes No nays. Motion passed.