

NORWOOD FIRE PROTECTION DISTRICT

P.O. BOX 411

NORWOOD, CO 81423

MINUTES FROM THE SEPTEMBER 21ST, 2022 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

I. Call to Order: 19:03 hours.

Present: Jim Wells (Pres.), Dave Alexander (Board Member), Wendy Crank (Board Member), Vivian Antonik (Board Member), Trace Griffith (Board Member), John Metzger (VP/PIO), John Bockrath (District Chief), David Blunt (Asst. Fire Chief), Sonny Lopez (Dist. Admin.), Candy Meehan (CFO), Mark Garcia (Wildland Coordinator), Kathryn Westcott (Ambulance Coordinator)
Absent: Casey Griffith (WL Assistant Coordinator) – Deployed

II. Regular Minutes from August 2022

- A. Wendy C. motioned to accept the Minutes from August 2022
David A. 2nd. All aye's / No nay's / Motion passed.

III. Treasurer's Report

- A. Presentation and Approval of Disbursement
B. Monthly Budget Approval
- a. Candy M. presented.
 - i. Unpaid bills detail as of Sept 14, 2022 (2 pgs)
 - ii. Profit & Loss Budget vs. Actual: Jan 1 – Sept 14, 2022 (14 pgs)
 - iii. Balance sheet as of Sept 14, 2022 (1 pg)
 - iv. Trial Balance as of Sept 14, 2022 (2 pgs)
 - v. Payroll Liability Balances: Jan 1 – Sept 14, 2022 (1 pg)
 - vi. Profit & Loss: Jan 1- Sept 14, 2022 (3 pgs)
 - vii. Open invoices as of Sept 14, 2022 (1 pg)
 - b. Candy M. shared that we paid off Engine 9. Due to title / lease* paperwork issues we had to pay it off in full. US Bank Corp refused to change the language in the contract so we were left with no choice but to pay off the apparatus in order to receive a county
 - c. David A. motioned to approve bills and approve the requests presented.
Vivian A. 2nd. All aye's / No nay's / Motion passed
 - d. Candy shared that Blair & Associates explained that we need to add our equipment to the balance sheet and P/L reports so they can access the value and have the assets part of the equation.

IV. Public Walk-in/Comments

- A. None

V. Old Business

- A. Land Inclusion (John B.) This is completed. Mapping is done. Judge will review in October. Then the board will complete the final Resolution. John B. spoke with the county and updated them.
- B. New building: We will remodel the current building and focus on personal instead of putting effort into acquiring land. Looking for a quote for asphalt. David Royer approached John B. on an upcoming purchase and offered to sell 3 acres with the agreement he would get the current fire station. This proposed plan is not feasible at this time. Estimated cost is \$600k to remodel the current fire station.

- C. Upcoming training: EMR class Nov 19-20 + Dec 11+17th. Jan 2023 starts EMT class, Paramedic class, and Fire Academy.
- D. Card Lock System for the fuel tanks: No update at this time.
- E. ADA Compliant Website: (Sonny) The website is ADA compliant. One can see a small widget on the bottom right corner. Discussion occurred.

VI. New Business

- A. ETOH List: SMC Jail asked us for ETOH watchers. To observe intoxicated individuals at the SMC jail. EMS trained personnel are eligible. \$100 an hour. Average 4 hours a shift. Discussion occurred.
- B. Pioneer Day is this Saturday. We will have rigs in the parade. The parade starts at 10am. There is a bike race, river cleanup, and another event occurring on the same day. Discussion occurred.
- C. Homecoming Parade: Next Friday. Football and Volleyball games on the same night. Rigs will be in the parade. Bonfire after the games.
- D. 2023 Budget: John B and Candy M started to work on the budget. The plan is to fit Heather King in for FT employment. She is a certified EMT and Hazmat ops. We will go with a 5 day paid on call plan next year. All fixed bills are addressed. WL income is not guaranteed. Plan is based on fixed income. Candy asked for a 6% cost of living increase and informed the board that our insurance cost will go up. Next month a preliminary budget will be provided. The master planning session / budget planning is scheduled for Oct 23rd. Discussion occurred.
- E. Total August Calls: 56 for the month. EMS calls 27 / Transports 18 / Fire 29. The fire calls were lightening strikes. John responded to some of the calls by himself.

VII. District Chief's Report (by John B. / District Chief)

- A. Education/ Classes coming up. Paramedic class is recorded. Heather and our other local will be flown out to Boston x 2 for the class. EMT class is a recorded class. Two nights a week. Students can rewatch a missed class or rewatch if necessary.
- B. Fire Academy will be taught by John B.
- C. Learn Not to Burn program. 2nd grade class once a month.
- D. CPR classes have been busy. John will hold them once a month moving forward.
- E. Fire Engine #8 is 20 yrs old. 2 wheel drive engine. It is falling apart. John B. is going after a grant that will cover 100% of the cost for a new engine to replace Engine #8. This will be a 4x4 version. The cost will be around \$400k. We should be able to sell the current one for \$75k-\$80k.
- F. SAFR Grant: We are not eligible. This is for Full Time FF only who do not do EMS. Discussion occurred.
- G. Hazmat Ops: John B. is our only Hazmat tech in our district and we have multiple ops personnel. NFPD is now the decon team for Hazmat operations in SMC and Montrose county. We had to buy new gear and John B. will submit the receipts for grant reimbursement.
- H. John B.'s meeting schedule has dramatically increased.
- I. Building Code: The county updated their building codes. The Norwood town is going to create new building codes. John B. will be helping with this effort and would like to conduct annual inspections. Candy shared that this is a life safety issue. Working with the town and county we would like to be proactive with planning and not reactive. Discussion occurred.
- J. Recognition Dinner Sat Dec 10th 6pm. Donaldson will be cooking.
- K. Breakfast with Santa Dec 3rd. Open to the town youth.
- L. Noel Night Friday Dec 2nd. In conjunction with Coach's Mother. Chili cookoff for fundraising.
- M. NFPD coats and shirts for Board and district members announced.

VIII. Wildland Captain's Report (by Mark G. WL Coordinator & Casey G. Assistant WL Coordinator)

- A. (Mark G.): The last roll in Texas had 4 fires with 6 days of fire. The tender is now available. Engine 9 are on the Mosquito fire. (Casey G.'s on fire update): The team was called to help with suppression efforts in Northern California. When arrived the fire was at 10k acres. NFPD WL helped the Wyoming hot shots and received praise for the work performed. After favorable weather many resources were sent home and NFPD WL was kept on due to the hard work they performed. At the time of this report the fire is now at 76k acres. John B. commended Mark and Casey for their work on the WL program. John B. also thanked the board for supporting the program. Discussion occurred.

IX. Ambulance Coordinator Report (by Kathryn W.)

- A. Kathryn will be adding our AED's to an online map and it can be linked to the website
- B. Star Spangled Saturday committee to be announced next month.
- C. Upcoming EMS Training in Telluride. Pediatric training. 4 people going.
- D. MSAC conference: 4 people going to the conference. John B.
- E. Run Pay (John B.): We are doubling our run pay for members. Nucla pays \$200 per run, Telluride pays \$450 per run.

X. Public Information Officer (by John M.)

- A. Board Retreat: October 23rd / Sunday
- B. Land Inclusion: John M. wrote an article and is waiting for the new map and approval to send.
- C. John M. also wrote a Recruiting Program: Letter to the Editor. This article ended up on multiple Fire News outlets around the country.
- D. Regan (Norwood Post) approved a series on NFPD Profiles to start soon.
- E. Wildland satellite campus inquiries have not been successful. Discussion occurred.

XI. Announcements:

(Candy M.): There is some lightening issues on the new housing development. The town is working on the planning for this. John B. will be involved with this process. The town will pick up building permit revenue in the future.

(John B.): John B. learned about the water break via the school and not the town or water manager. John B. will send an email to the town manager concerning not being kept in the loop on a water break in town. This is a life safety issue. John plans to go to the town water board meeting and Farmers water board meeting to address this issue.

(John B.): The town water manager communicated to John B. that the NFPD cannot use the Norwood town fire hydrants anymore. Discussion occurred. It was shared that the water main was laid on shelf rock and breaks often due to heavy trucks driving and not due to fire training ops. Further discussion occurred.

(John B.): Thank you notes were received and passed around. The Volleyball team and 4H sent in thank you notes to the NFPD.

XI. Adjourn

- A. 20:26 hours
- B. Wendy C. motioned to adjourn. David A. 2nd. All ayes No nays. Motion passed.