

NORWOOD FIRE PROTECTION DISTRICT

P.O. BOX 411

NORWOOD, CO 81423

MINUTES FROM THE OCTOBER 19th, 2022 BOARD OF DIRECTOR'S MEETING

Audio Recording Available

I. Call to Order: 19:03 hours.

Present: Jim Wells (Pres.), Dave Alexander (Board Member), Wendy Crank (Board Member), Vivian Antonik (Board Member), Trace Griffith (Board Member), John Metzger (VP/PIO), John Bockrath (District Chief), Sonny Lopez (Dist. Admin.), Candy Meehan (CFO), Kathryn Westcott (Ambulance Coordinator), John Thomas (NFPD Volunteer)

Absent: Mark Garcia (WL Coordinator) & Casey Griffith (WL Assistant Coordinator)

Public: Paula Martinez

II. Regular Minutes from September 2022

A. David A. motioned to accept the Minutes from September 2022

Trace G. 2nd. All aye's / No nay's / Motion passed.

III. Treasurer's Report

A. Presentation and Approval of Disbursement

B. Monthly Budget Approval

a. Candy M. presented.

i. Unpaid bills detail as of Oct 12, 2022 (2 pgs)

ii. Profit & Loss Budget vs. Actual: Jan 1 – Oct 12, 2022 (14 pgs)

iii. Balance sheet as of Oct 12, 2022 (1 pg)

iv. Trial Balance as of Oct 12, 2022 (2 pgs)

v. Payroll Liability Balances: Jan 1 – Oct 12, 2022 (1 pg)

vi. Profit & Loss: Jan 1- Oct 12, 2022 (3 pgs)

vii. Open invoices as of Oct 12, 2022 (1 pg)

b. Candy M. asked for approval to pay some of the future paramedic school costs in this fiscal year. Wendy C. motioned to accept the request. Trace G. 2nd. All aye's / No nay's / Motion passed.

c. David A. motioned to approve bills and approve the requests presented.

Wendy C. 2nd. All aye's / No nay's / Motion passed

d. Candy shared that the updated proposed 2023 budget will be shared at the Sunday budget workshop with a 8.5% increase (due to cost of living) excluding salaries. Property values, assets, vehicle values will be added to the budget. John B. added that this information is important for grants.

IV. Public Walk-in/Comments

A. Paula M: Hi

V. Old Business

A. Land Inclusion (John B.) Final resolution 2022 1019A. *Resolution is attached. One landowner (name withheld) with 4 properties opted out. Her property is located in Egnar. Our legal team is aware and the landowner understands she will be unprotected if a fire occurs on her land and excluded from taxes. This piece of land is 1100 acres. She understands if a fire starts on her land and extends to public land she will be billed for the cost of the fire. John M. shared that the article was shared with

David Reed / Dufford Waldeck Firm. Vivian A. motioned to accept the request. Discussion occurred. Dave A. 2nd. All aye's / No nay's / Motion passed.

- B. New building: We will remodel the current building and focus on personal instead of putting effort into acquiring land. Looking for a quote for asphalt. David Royer approached John B. on an upcoming purchase and offered to sell 3 acres with the agreement he would get the current fire station. This proposed plan is not feasible at this time. Estimated cost is \$600k to remodel the current fire station.
- C. Card Lock System for the fuel tanks. Cost is \$10k. Out of our budget. Actively looking for other options. Candy shared that cameras at Earthtech could partially view the area. Paula shared that she used to have game cams on there but the sun was too intense to capture license plates.
- D. Facility Update: John B. met with Phil Motley from Montrose. Phil was the only architect that responded and showed up. He worked on the Ridgeway fire station remodel. The quote is \$2.5m - \$3m. Capitol improvement grants will cover 100%. The remodel will allow for a second floor and workout area. We are 9-12 months out from starting the project. He is working on the next steps. Discussion occurred. Vivian offered her backyard to place a trailer in while the work is being completed.

VI. New Business:

- A. 2023 Budget: Candy explained a detail in the 2023 P/L profit line concerning the EMS salary.
- B. Resolution 1019B Cancer Coverage: Candy explained this will be a separate trust. This is a requirement with CDPLE. Discussion occurred. John explained cancer history in the firefighting world including 9/11 cancer facts. Further discussion occurred. Wendy C. motioned to pass Resolution 1019B (attached*) Vivian A. 2nd. All aye's / No nay's / Motion passed.
- C. Hazmat: John B. explained that NFPD are the designated Hazmat ops decon team for SMC and Montrose (west end) and now that we have the designation we need to be able to transport the decon Hazmat materials. John B. asked for a motion to approve the local purchase (up to \$2500) of a trailer for the use of Hazmat Ops specifically for the decon team. The county Emergency Management Managers are very happy with the NFPD taking this role. Montrose Fire does not have any type of Hazmat services. Training was this past Saturday. Vivian A. motioned to accept the request. Dave A. 2nd. All aye's / No nay's / Motion passed.
- D. Wildland Academy: 8 sheriffs are going through it. Saturday will be a field day. DFPC is involved.
- E. Halloween: John shared that the fire rig will be out with lights and members will be passing out candy. Candy was sponsored by Casey's mother (owner of Telluride Rentals).
- F. WFR Training: Sonny shared that Mark, Karthryn, and Casey are enrolled. This is last training of the year. Grant money was provided by LCLT.
- G. Noel Night, Chili Cookoff and Breakfast with Santa is coming up and we need volunteers.
- H. Recognition Dinner: Dec 10th Donaldson will be donating food and services. Board and the Sherriff deputies were invited.

VII. Wildland Captain's Report:

- A. (Mark G.): Mark is deployed and Casey is on vacation.

VIII. Ambulance Coordinator Report (by Kathryn W.)

- A. MSAC conference: 4 department members going to the conference. Numerous classes to choose from.
- B. AED Mapping: We will be using the PulsePoint App so the public can learn where the AED's are around town. Paula shared that she uses PulsePoint on the front range. The app is required for it to work.
- C. Total September Calls: 22 for the month. EMS calls 16 / Transports 3 / Fire 6.

IX. District Chief's Report (by John B. / District Chief)

- A. EMR Class: To be held on two weekends in a row.
- B. EMT: Dec 5th – April 27th
- C. Paramedic Class: T/W/F 6-10pm. Some weekends.
- D. Fire Academy: Nov 30th Every Wednesday during the day. John will be training everyday of the week through the end of April.
- E. John B. talked to Dan C at the SMSO and they will send two deputies to this training.
- F. What does John B. do? John was asked this recently so it was decided to share the list with the board. The list includes but is not limited to: Writing grants, working on the remodel, working on the new fire engine, budget, master plan, paid on call program, building inspections, working on building codes development, Emergency Operations & all Hazards, Hazmat, Training (EMT, Paramedic, EMR, etc), responds to calls, talks to the public, works with the district, updates to SOP's/SOG's, worked on the land inclusion, teaches CPR to the public, Learn Not To Burn program, school safety team /measures, SMC Building Board of Appeals board member, continuing education at UMC, megacodes, IV class, home healthcare checks, medical for dispatch (ETOH), write SOP's for ETOH.
- G. John B. will have the Thanksgiving week off. Discussion occurred. John B. attended a recent BOCC meeting to learn about their Master Planning direction. Further discussion occurred.

X. Public Information Officer (by John M.)

- A. Articles coming out soon: Land Inclusion and NFPD member profiles coming out soon
- B. NFPD Member Profile #1: Nancy Wells. 1st Boy Scout Female Ranger.
- C. John M. thanked Sonny for updating the website and successfully getting the ADA portion complete. John B. shared that John Bennet from Telluride Fire got a complaint from a lawyer in Denver on the Telluride Fire website not being ADA compliant. Norwood Fire is 100% compliant.
- D. Next member profile will be on Tom who was part of the first EMT-I class in the state and is the only one in the state who is still doing it.

XI. Announcements:

XII. Adjourn

- A. 20:22 hours
- B. Wendy C. motioned to adjourn. David A. 2nd. All ayes No nays. Motion passed.