

NORWOOD FIRE PROTECTION DISTRICT
P.O. BOX 411
NORWOOD, CO 81423

MINUTES FROM THE NOVEMBER 15th, 2022 BOARD OF DIRECTOR'S MEETING
Audio Recording Available

I. Call to Order: 19:03 hours.

Present: Jim Wells (Pres.), Dave Alexander (Board Member), Wendy Crank (Board Member), Vivian Antonik (Board Member), Trace Griffith (Board Member), John Metzger (VP/PIO), John Bockrath (District Chief), Sonny Lopez (Dist. Admin.), Candy Meehan (CFO), Casey Griffith (WL Assistant Coordinator)
Absent: Mark Garcia (WL Coordinator) & Kathryn Westcott (Ambulance Coordinator)
Public: None

II. Regular Minutes from October 2022

- A. Wendy C. motioned to accept the Minutes from October 2022
Dave A. 2nd. All aye's / No nay's / Motion passed.

III. Treasurer's Report

- A. Presentation and Approval of Disbursement
B. Monthly Budget Approval
- a. Candy M. presented.
 - i. Unpaid bills detail as of Nov 9th, 2022 (2 pgs)
 - ii. Profit & Loss Budget vs. Actual: Jan 1 – Nov 9th, 2022 (14 pgs)
 - iii. Balance sheet as of Nov 9th, 2022 (1 pg)
 - iv. Trial Balance as of Nov 9th, 2022 (2 pgs)
 - v. Payroll Liability Balances: Jan 1 – Nov 9th, 2022 (1 pg)
 - vi. Profit & Loss: Jan 1- Nov 9th, 2022 (3 pgs)
 - vii. Open invoices as of Nov 9th, 2022 (1 pg)
 - b. Wendy C. motioned to approve bills and approve the requests presented.
Dave A. 2nd. All aye's / No nay's / Motion passed
 - c. Trace G. asked about "Radio Resource" charges. John B. explained why the radios are a need.
Casey G. shared we will need BK radios for WL.
 - d. Candy M. shared that we got paid on the Mosquito Fire (\$98k estimated income).

IV. Public Walk-in/Comments

- A. None

V. Old Business

- A. Land Inclusion: John B.: It is complete. There is an article in the paper on it today, on the 2nd page.
- B. Facility Improvement: John B. reached out to Eill and he shared that the architects are backed up. Estimated an end of 2023 or 2024 construction timeframe. Remodel is looking to be around \$4M cost, and John has multiple grants stacked to cover the cost.
- C. Hazmat Trailer: John B.: Katie is working on the logos for it. Casey, Zane and Katherine are putting it together and organizing it.
- D. Halloween: John B.: We gave out less candy than last year. NFPD received numerous compliments on the effort.

VI. New Business:

- A. WFR Training: Sonny L.: The Wilderness First Responder training is set for Dec 1st-5th. Mark G., Casey G., and Kathryn W. are signed up for it. This was partially paid for by a grant we received from the LCLT. John B. we hope to expand that training directly through the NFPD in the future.
- B. Noel Night and the Chili Cookoff is the 1st Friday in December. John B. expects over 20 entries to the chili cookoff. It will occur at the pocket park. The engines will be set at 4pm. The chili cookoff will start at 5pm. The parade is at 6:15pm and after the parade the winner of the chili cookoff will be accounted. It is \$5 a bowl donation. John M. asked where the help was needed. Decorations will start at 1pm. Setup will be at 3:30pm at the pocket park. The area will be lite up so people can see. Discussion occurred. 1st gets a wooden bowl and 2nd place gets a wooden spoon.
- C. Breakfast with Santa: Next day. Vince will be our Santa. 9am – 10am everyone will eat. Then Santa will be picked up. 10am – 11am will be the Santa time for the kids. We had 72 kids last year.
- D. Recognition Dinner: Dec 10th / 6pm start. Donaldson will be donating food and services. NFPD Board and the Sherriff deputies were invited. With White Elephant gift wrapped around \$15/\$20 value.
- E. Totals for the Month: 22 EMS / 0 Fire / 11 Transports
- F. Motion to change the Regular NFPD Board Meeting Time to 6pm. Staying on the 3rd Wednesday of the month. Vivian A. made the motion to change the Regular NFPD Board Meeting time to 6pm. Dave A. 2nd. All aye's / No nay's. Motion Passed.
- G. Motion to create a Quarterly Budget Review. Vivian A. made the motion to create a Quarterly Budget Review. Wendy C. 2nd. All aye's / No nay's. Motion Passed
- H. Motion to assign Trace G. as the NFPD Board Financial liaison. Dave A. made the motion. Vivian 2nd. All aye's / No nay's. Motion Passed. Discussion occurred.

VII. Wildland Captain's Report:

- A. Mark G. is out of state at training. Casey G. presented Mark's report: NFPD WL was assigned to a team of tenders at the Mosquito Fire. Assignment was dust abatement and to eliminate hazards.
- B. The recent S131 WL training was a success we had a total of 14 students with 8 of them being SMCS deputies. The field day was held at John B. residence. Students were hiked into the woods and worked on mock fires. Grid training was performed and shelter deployment training was provided. Joe from DFPC was on hand. Britney Wolf, Josh Hill, Mike Price all helped with training.
- C. John B. shared that he received Mark G. and Eric Farr's evaluation from the Mosquito Fire supervisors. They received "Superior" marks. John shared when Mark and Casey go out those are the marks they usually receive.
- D. John B. shared that he also received a nice letter from Sherriff Bill Masters stating that the deputies really enjoyed the training and it was very professional.
- E. Casey G.: Mark just returned from an Advanced Faller Training. He shared it was an amazing experience and he learned a lot and plans to pass on the knowledge. John B. added that Mark plans to host a saw class in the spring for all members. End of Mark G. report.
- F. Casey G. added that it has been very windy so local burn projects are on hold. By the next normal board meeting Casey G. plans to present a compiled data of all the WL fires in the past 3 years. New signs were put up and rehab of tools is being performed.
- G. Casey G. asked about the grants status for the UTV's. John B. explained that the original grant window is passed and can't be submitted till next year. Sonny L. worked on a different grant for UTV's that has already been submitted and we will know more in January 2023.
- H. Trace G. asked about the status of the Irvines Project. The project is on hold.
- I. Casey G. asked if we have been paid for the Lester project (mitigation project). \$12,500 has been outstanding since last year. John B. is going to reach out to him.

VIII. Ambulance Coordinator Report (presented by John B.)

- A. Kathryn W., Nancy W., and Talle M. are all attending the State EMS conference event. They will share the new techniques they learned at the next training.
- B. By the end of the month John B will recert.

IX. District Chief's Report (by John B. / District Chief)

- A. Master Plan: It is complete. The county is very happy with the plan presented. John B. thanked the board for their work on the MP.
- B. John B. is finishing up the Emergency Operations Plan for the county. More meetings are required.
- C. The All-Hazards Plan is being worked on and should be ratified by the SMC on Dec 6th. 2022. This will be completed in March or April 2023.
- D. EMT: Dec 5th – April 27th: 1st Monday of December. Every Monday and Thursday. Casey G., Zane T., and Tyler (Montrose Fire) will be attending. Discussion occurred.
- E. Fire Academy: Nov 30th Every Wednesday during the day. John will be training every day of the week through the end of April. Casey, Zane, and Luke are attending.
- F. Paramedic Class starts in the middle of December. Every Tuesday, Wednesday, and Friday.
- G. The new generator will be installed soon. This generator will be fine for the larger building planned to be created.
- H. Motion to approve the NFPD Master Plan. Wendy C. made the motion to accept the Master Plan. Trace G. 2nd. All aye's / No nay's. Motion passed. Discussion occurred.

X. Public Information Officer (by John M.)

- A. The District Expansion article was published in the local paper.
- B. The Noel Night article is being published next week with Regan's help.
- C. The first NFPD Member Profile #1: Nancy Wells was published. The next one will be a WL wrap-up and then a profile on Heather K.

XI. Announcements:

- A. RFP's will be reviewed and shared with the board so the board can pick what RFP is desired
- B. John B.: Annual Employee Reviews are needed Jan-Feb 2023.

XII. Adjourn

- A. 20:05 hours
- B. Trace G. motioned to adjourn. David A. 2nd. All ayes No nays. Motion passed.