



NORWOOD FIRE PROTECTION DISTRICT

REGULAR BOARD MEETING

1605 Summit Street, Norwood, Colorado

Wednesday, October 18th, 2023@ 6 PM

CALL TO ORDER – 6:03 PM

Jim Wells, NFPD Board President	Present	John Metzger, NFPD Public Information Officer	Present
Dave Alexander, NFPD Board Director	Present	Heather King, NFPD EMT / Firefighter	Absent
Trace Griffith, NFPD Board Director	Present	Casey Griffith, NFPD WL Engine Boss	Present
Vivian Antonik, NFPD Board Director	Present	Zane Trulock, NFPD WL Contract Firefighter	Present
Wendy Crank, NFPD Board Director	Present	Paul Watson, NFPD WL Contract Firefighter	Present
John Bockrath, NFPD District Chief	Present	Nancy Wells, NFPD WL Administrator	Present
Candy Meehan, NFPD CFO	Present	Kelly White, NFPD Volunteer	Present
Brian Blair, Blair and Associates Auditor	Present		

PUBLIC WALK-IN/COMMENTS

APPROVAL OF MINUTES – Minutes from September 2023 meeting

1. Vivian Antonik motioned to approve
2. Trace Griffith seconded
3. Motion passed 5 / 0

CHIEF FINANCIAL OFFICER REPORT

- Presentation and Approval of Disbursements
 - ❖ All 2023 September Monthly Reports are completed and recorded as follows:
 - ❖ All 2023 August Reconciliation of Alpine Bank accounts – 1176 and 2459
 - ❖ All 2023 August Reconciliation of US Bank accounts - 8586, 5514 and 1402
 - ❖ All 2023 August San Miguel and Montrose County Tax Disbursements posted
 - ❖ Received mills from San Miguel County and Montrose County
 - ❖ Completed additional requests for 2022 Audit
 - ❖ Blair & Associates to present 10.18.2023
 - ❖ USB – Removing Kathryn Westcott and adding Heather King
 - ❖ CSDLP – 2024 WC Renewal completed
 - ❖ Requesting update on WL radio reimbursement
 - ❖ CGFOA Training
 - ❖ SDA Training
 - ❖ CML Training
 - ❖ Club 20 Training
 - ❖ SDA Training
 - ❖ SB23-303 Proposition HH Update

- Motion from Board approve draft budget received prior to October 15,2023
 1. Trace Griffith motioned to approve
 2. Wendy Crank seconded
 3. Motion passed 5 / 0
 - Work Session set for Saturday, November 4, 2023

- Motion from Board to pay monthly disbursements
 4. Trace Griffith motioned to approve
 5. Vivian Antonik seconded
 6. Motion passed 5 / 0

- Monthly Budget Report
 7. Vivian Antonik motioned to approve
 8. Wendy Crank seconded
 9. Motion passed 5 / 0

PRESENTATION OF 2022 AUDIT BY BLAIR & ASSOCIATES

- Brian Blair attended by Zoom and presented NFPD 2022 Audit
- Suggested by Brian Blair that the NFPD contact FPPA and request a rate adjustment to the annual contributions
- NFPD asked to have 2022 Audit resent to them and directed CFO to make inquiry to FPPA

OLD BUSINESS

- Station Remodel Update
 - Preparing for Tom Meehan to do retaining wall

- Generator Install Update
 - Waiting on gas install and electrician

- Solor Farm Report
 - Completed and released

- Personnel
 - Looking for a Medic
 - Chiefs' injury is long-term light duty
 - POC Medics from Telluride Fire District have been an outstanding benefit to the NFPD
 - Heather King is in Boston MA

- Deputy Chief Advertisement
 - Dropped advertisement

- Community Events
 - Noel Night Update
 - Breakfast with Santa Update
 - Mock Crash Update

- Call Totals: 33
 - EMS Transports: 13
 - Fire Responses: 6

- Vehicle Maintenance
 - E9 Repair Update
 - Piston Valve Intake Update

NEW BUSINESS

- Paramedic/POC Medics
- Streamline Website Consideration (SDA Recommended)

WILDLAND COORDINATOR REPORT

- Summer Overview
- Academy/Farr-Truelock
- Instructing 4 Corners Academy
- FFT1Ts

EMS COORDINATOR REPORT

- Inventory purchase to update expired meds

CHIEF'S REPORT

- Updating Standard Operating Guidelines

- Knee replacement last week
 - Limited physical duty
- SMSD School Reunification Drill
- SMSD EMS Dispatch Class
- NPS 'Learn Not to Burn' Starting

PUBLIC INFORMATION OFFICER REPORT

- Article in Daily Sentinel
- Website Update

ANNOUNCEMENTS

- None

ADJOURN

1. Vivian Antonik motioned to approve
2. Trace Griffith seconded
3. Motion passed 5 / 0